



31 October 2023

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**Information Circular No. 4****Subject: Official Holidays for 2024 at the United Nations Office at Geneva**

1. In accordance with General Assembly resolution 52/214 A and decision 52/468, the official holidays for 2024 at the United Nations Office at Geneva have been designated as follows:

Monday	1 January	New Year's Day
Friday	29 March	Good Friday
Monday	1 April	Easter Monday
Wednesday	10 April	Eid Al-Fitr
Monday	17 June	Eid al-Adha (observed) <sup>1</sup>
Thursday	1 August	Swiss National Day
Wednesday	25 December	Christmas Day
Thursday	26 December	
Friday	27 December	

2. The General Assembly, in its resolutions 69/250 and 72/19, recognized the significance of a number of other holidays. Accordingly, in the interest of respecting the diversity of the staff of the United Nations, staff members are given the option of observing one floating holiday of their choice, which should be chosen from the list below:

Monday	8 January	Orthodox Christmas (Observed) <sup>2</sup>
Wednesday	20 March	Nowruz
Friday	3 May	Orthodox Good Friday
Thursday	23 May	Day of Vesak

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<sup>1</sup> Eid al-Adha falls on Sunday, 16 June 2024, but will be observed on Monday, 17 June 2024

<sup>2</sup> Orthodox Christmas falls on Sunday, 7 January 2024, but will be observed on Monday, 8 January 2024

Thursday	5 September	Jeûne genevois
Friday	11 October	Yom Kippur
Friday	1 November	Diwali
Friday	15 November	Gurpurab

3. For planning and technical reasons, staff members should inform their supervisors before 31 January 2024 of the floating holiday they wish to observe. Managers are to respect the floating holiday chosen by the staff member. If, owing to exigencies of service, a staff member in the General Service and related categories is required to report for work on the date chosen as the floating holiday, the staff member will be recorded as having taken the floating holiday and compensated for overtime worked on an official holiday. Staff in the Professional and higher categories who are required to work on the date chosen as the floating holiday may choose to observe another day as a floating holiday.

The present circular expires on 31 December 2024.

*(Signed)* Tatiana Valovaya  
Director-General  
United Nations Office at Geneva