ACCESSIBLE TRAVEL REQUEST FORM



Personal Data Form for Trip

If you need special assistance while travelling to attend your meeting at UNOG, please fill in this form and attach it to your UMOJA travel authorization.

A. Personal Information

Full name	Enter full name	
Title of Meeting or Conference	Enter the title of your meeting	
Attending from	Click or tap to enter a date.	
Attending to	Click or tap to enter a date.	
Mobile phone country code	Enter country code	
Mobile phone code and number	Enter code and number	
E-mail address	Enter E-mail address	
Place of residence	Enter town where you live	
Airport of departure	Enter name of city of nearest airport	
Estimated journey time to airport	Enter how long it takes from home to airport	

B. Personal Assistance while travelling

Are you travelling with a personal assistant?	Choose an item.
Name of Personal Assistant travelling to Geneva	Enter name here
Name of Personal Assistant returning home	Enter name here

C. Air Travel

I need to be seated close to an accessible toilet facility	Choose an item.
I need extra time when changing planes	Choose an item.
I need to rest during stopovers	Choose an item.
I have very special dietary requirements	Please provide details
Any other information	Please enter additional information about your travel requirements