

## Attachment 4 — Statement of Qualifications Questionnaire

### Renovation of the Historical Buildings (Buildings A, B, C, D and S) at the Palais des Nations in Geneva, Switzerland.

#### 1 General Information

##### 1.1 Contact Information for the Firm or the Lead Firm (in the case of a consortium)

Name	Telephone Number	Email
.....	.....	.....
In case of absence:		
.....	.....	.....

##### 1.2 Country of Origin of the Firm or the Lead Firm (in the case of a consortium)

Name / Address of the Firm	Country of Origin

1.3 Organization in the Case of a Consortium

In case of a combination of firms, the Statement of Qualifications Questionnaire shall be completed individually by each member of the consortium and returned to UNOG in the same envelope.

In case of a consortium, please indicate below the organization of the combination of firms, providing the information requested for each member of the consortium and defining the currently envisaged distribution of the contract among the members of the consortium in percentage terms.

Name and Address	Works Supplied	% of Contract Distribution
<b>Lead Firm</b>		
<b>Member of Consortium</b>		
<b>Member of Consortium</b>		
<b>Member of Consortium</b>		
<b>Member of Consortium</b>		

**2 Prequalification Criteria**

2.1 Has the firm or any of its members (in the case of a consortium) been involved in bankruptcy proceedings, sequestration or any analogous situation arising from a similar procedure provided for in law?

**Yes**

**No**

2.2 Has the firm or any of its members (in the case of a consortium) been subject of a judgment for fraud, corruption or any other illegal activity?

**Yes**

**No**

2.3 Has the firm or any of its members (in case of a consortium) had a contract terminated for cause of non-performance or default in the last five years, or has been disqualified by any public agency form being awarded a contract.

**Yes**

**No**

If the answer to the above is yes, details and justifications are to be provided below (or on an attached document) that will be reviewed to determine if any such termination or disqualification would permit the firm or any of its members (in case of a consortium) to continue in the prequalification process.

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- 2.4 Is the firm or any of its members (in the case of the consortium) able to provide a Bank Guarantee for Performance amounting up to CHF 25 Million in the form of wording in Attachment 7?

**Yes**

**No**

- 2.5 Is the firm, or any of its members (in the case of a consortium) able to provide key personnel who are fluent in written and spoken English for the project (management and site team)?

**Yes**

**No**

- 2.6 Does the firm have an average annual turnover of at least CHF 500 Million per annum in construction-related activities over the past three years?

In the case of a consortium, the total average annual turnover of the consortium firms must be at least CHF 500 Million and each individual member must have a minimum average annual turnover that exceeds CHF 500 Million multiplied by their percentage stake in the consortium.

**Yes**

**No**

	2015	2016	2017
<b>Turnover Firm/Lead Firm</b>			
In all activities	.....	.....	.....
In construction works	.....	.....	.....
<b>Turnover/Member of Consortium</b>			
In all activities	.....	.....	.....
In construction works	.....	.....	.....
<b>Turnover/Member of Consortium</b>			
In all activities	.....	.....	.....
In construction works	.....	.....	.....
<b>Turnover/Member of Consortium</b>			
In all activities	.....	.....	.....
In construction works	.....	.....	.....
<b>Turnover/Member of Consortium</b>			
In all activities	.....	.....	.....
In construction works	.....	.....	.....

Audited / certified financial statements (or tax returns) for the past three years are to be provided for each firm and for each member of a consortium.

2.7 Is the firm or any of its members (in case of a consortium) registered in UNGM at the Basic Level?

**Yes**

**No**

If the registration higher than the Basic Level in UNGM, please indicate the level of registration.

Name and address	Level 1	Level 2
<b>Lead Firm</b>		
<b>Member of Consortium</b>		
<b>Member of Consortium</b>		
<b>Member of Consortium</b>		
<b>Member of Consortium</b>		

2.8 Does the firm or any of its members (in the case of a consortium) confirm that it does not have any potential conflict of interest?

**Yes**

**No**

If the answer to the above is no, details and justifications are to be provided below (or on an attached document) that will be reviewed to determine if any such conflict of interest would permit the firm or its members to continue in the prequalification process.

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2.9 Can the firm or any of its members (in the case of a consortium) demonstrate recently completed reference projects (within the last five years) or reference projects which are in progress which are relevant to this RFPQS? In case of a consortium, the reference projects may relate to any of its members and it should be clearly stated to which member they belong. The reference projects should demonstrate that the firm has sufficient experience as a General Contractor during the stated period of reference to address each of the following requirements:

- i. Major renovation projects in the following area of operating public buildings (hospital, airport, railway station, convention center, or other relevant public building type) while operations are ongoing and the building remains open. The reference projects (maximum eight) should cover a floor area of at least 150.000m<sup>2</sup>, and should all be from the last 10 years.

**Yes**

**No**

- ii. Renovation of heritage or high profile buildings (museums, listed buildings or other historical or protected buildings). The reference projects (maximum four) should cover at least 30.000m<sup>2</sup>, and should all be from the last 10 years.

**Yes**

**No**

- iii. Renovation or construction of office buildings with high-end finishes of open office space with modular furniture, partitions, and contemporary data and power distribution system. (maximum eight) should cover a floor area of at least 150.000m<sup>2</sup>, and should all be from the last 10 years.

**Yes**

**No**

- iv. Renovation or construction of conference centers with high-end audio visual systems and simultaneous interpretation system. The reference projects (maximum four) should cover a floor area of at least 5.000m<sup>2</sup>, and should all be from the last five years.

**Yes**

**No**

- v. Implementation of Building Information Management (BIM) of building construction or renovation projects. The reference projects (maximum four) should cover a floor area of at least 50.000m<sup>2</sup>, and should all be from the last five years.

**Yes**

**No**



Firms shall use the template provided in Attachment 9 to provide a description of each reference project on a separate document, with a maximum of two pages per project. In addition, they should provide a summary table for each capacity outlined below, indicating the breakdown of the area of intervention per project in square meters, the location and the year.

Additional references will not be considered.

**3 Please indicate any other relevant information.**

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**Date**

**Signature and Stamp of Firm**

(In the case of a consortium, the Statement of Qualifications Questionnaire shall be filled out separately by each firm and signed, dated and stamped.

The Statement of Qualifications Questionnaire shall then be submitted separately by each firm which is a member of a consortium of firms.)