

**REQUEST FOR EXPRESSION OF INTEREST (EOI)**

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Title of the EOI:

Site preparation and excavation /civil works for new permanent office building construction at the Palais des Nations in Geneva.

Date of this EOI: 9 March 2016**Closing Date for Receipt of EOI:** 8 April 2016**EOI Number:** EOIUNOG12269**Address EOI response by fax or e-mail for the Attention of:** Boi-Lan Nguyen Lemoine**Fax Number:** na**E-mail Address:** blemoine@unog.ch with copy to tenders@unog.ch**UNSPSC Code:** 72141500**DESCRIPTION OF REQUIREMENTS**

The United Nations Office in Geneva (UNOG), Switzerland, located at the Palais des Nations, is the largest United Nations Office in Europe, providing conference support and facilitating the multi-lateral international diplomacy of the worldwide community. It is located within the 46 hectare Ariana Park.

The United Nations General Assembly approved the establishment of the Strategic Heritage Plan (SHP) which includes the construction of a New Permanent office Building (NPB) of approximately 22,371 m², together with the complete renovation of the main Palais des Nations complex of buildings, much of which dates back to the 1930's. The NPB is to be constructed adjacent to the current building "E". See Figure 1 attached.

UNOG envisages to issue a solicitation for services required to undertake site / civil works in preparation for the construction of the NPB (which will be the subject of a separate procurement exercise) as part of the SHP.

Brief Description of Requirements:

UNOG seeks qualified civil works contractors to undertake site preparatory and excavation works as per the below requirements:

- i) Site clearance: including removal of existing site features such as fences, antennas, flora, fauna, soil, hard landscaping, etc.
- ii) Dismantling works: including the demolition of stone walls, fences, pavements (roads and car park areas), etc.
- iii) Temporary installations: including worksite facilities, barriers and temporary hoardings / fences, temporary diversions, supply connections including energy, water, telecommunications, data, sewers, etc.
- iv) Special foundations, retaining structures, support to basement, excavations and waterproofing: construction of three arrays of soldier pile walls for soil retention (approximately 3'000 m²) including bracing and supports, and pump and drainage installations to remove groundwater.
- v) Basement Excavation: excavation and earthworks for the preparation of a working platform over the entire surface of the building construction area, storage of part of the soil (30'000 m³) in the surrounding areas and infills according to the landscaping project, and transportation of the excavated soil to external dump areas (13'000 m³).

SPECIFIC REQUIREMENTS / INFORMATION (IF ANY)

The Civil Works will be initiated by the selected vendor at the beginning of 2017 for an estimated duration of 4 months.

Interested vendors will have the opportunity on 31 March 2016 to participate in a preliminary non-mandatory site visit where the civil works shall be conducted. Vendors shall confirm their interest in the visit by sending an email to blemoine@unog.ch with copy to tenders@unog.ch.

Vendors interested in the upcoming subject solicitation shall fill in and return the attached "Vendor Response Form" to blemoine@unog.ch with copy to tenders@unog.ch

NOTE

Information on tendering for the UN Procurement System is **available free of charge** at the following address: <https://www.ungm.org/Public/Notice>

Only the United Nations Global Marketplace (UNGM) has been authorised to collect a nominal fee from vendors that wish to receive automatically Procurement Notices or Expressions Of Interest. Vendors interested in this Tender Alert Service are invited to subscribe on <http://www.ungm.org>

Vendors interested in participating in the planned solicitation process should complete the Vendor Response Form of this EOI and send it via fax or email to UNOG (UNOG) before the closing date set forth above.

VENDOR RESPONSE FORM

R

TO: Boi-Lan Nguyen Lemoine

EOI Number: EOIUNOG12269

FAX: na

FROM:

SUBJECT: Site preparation and excavation /civil works for new permanent office building construction at the Palais des Nations in Geneva.

NOTICE

- Companies can only participate in solicitations of the UN Secretariat after completing their registration (free of charge) at the United Nations Global Marketplace (www.ungm.org).
- As you express interest in the planned solicitation by submitting this response form, please verify and ensure that your company is registered under its **full legal** name with the **UN Secretariat** on the United Nations Global Marketplace (www.ungm.org).
- We strongly recommend all companies to register at least at **Level 1** under the United Nations Secretariat prior to participating in any solicitations.

To be completed by the Vendor (All fields marked with an “” are mandatory)*

COMPANY INFORMATION

UN Global Market Place (UNGM) Vendor ID Number*:

Legal Company Name (Not trade name or DBA name) *:

Company Contact *:

Address *:

City *:

State :

Postal Code * :

Country *:

Phone Number *:

Fax Number *:

Email Address *:

Company Website:

We declare that our company fully meets the prerequisites A, B, C, D, E and F, for eligibility to register with the United Nations as outlined in the paragraph 1 of the EOI INSTRUCTIONS page.

Signature : _____

Date: _____

Name and Title : _____

1) Registering as a Vendor with the United Nations

Vendors interested in fulfilling the requirement described above must be registered at the UN Global Marketplace (www.ungm.org) with the UN Secretariat in order to be eligible to participate in any solicitation. Information on the registration process can be found at <http://www.un.org/Depts/ptd>.

Prerequisites for Eligibility

In order to be eligible for UN registration, you must declare that:

- A. Your company (as well as any parent, subsidiary or affiliate companies) is not listed in, or associated with a company or individual listed in:
 - I. the Compendium of United Nations Security Council Sanctions Lists (http://www.un.org/sc/committees/list_compend.shtml), or
 - II. the IIC Oil for Food List website or, if listed on either, this has been disclosed to the United Nations Procurement Division in writing.
- B. Your company (as well as any parent, subsidiary or affiliate companies) is not currently removed or suspended by the United Nations or any other UN organisation (including the World Bank);
- C. Your company (as well as any parent, subsidiary or affiliate companies) is not under formal investigation, nor have been sanctioned within the preceding three (3) years, by any national authority of a United Nations Member State for engaging or having engaged in proscribed practices, including but not limited to: corruption, fraud, coercion, collusion, obstruction, or any other unethical practice;
- D. Your company has not declared bankruptcy, are not involved in bankruptcy or receivership proceedings, and there is no judgment or pending legal action against your company that could impair your company's operations in the foreseeable future;
- E. Your company does not employ, or anticipate employing, any person(s) who is, or has been a UN staff member within the last year, if said UN staff member has or had prior professional dealings with the Vendor in his/her capacity as UN staff member within the last three years of service with the UN (in accordance with UN post-employment restrictions published in ST/SGB/2006/15).
- F. Your company undertakes not to engage in proscribed practices (including but not limited to: corruption, fraud, coercion, collusion, obstruction, or any other unethical practice), with the UN or any other party, and to conduct business in a manner that averts any financial, operational, reputational or other undue risk to the UN.

For Registered Vendors: Vendors already registered at the UN Global Marketplace with the UN Secretariat must ensure that the information and documentation (e.g. financial statements, address, contact name, etc.) provided in connection with their registration are up to date in UNGM. Please verify and ensure that your company is registered under its full legal name.

For Vendors Interested in Registration: Vendors not yet registered should apply for registration on the United Nations Global Marketplace (<http://www.ungm.org>); information on the registration process can be found at <http://www.un.org/Depts/ptd>. Vendors must complete the registration process prior to the closing date of the REOI. Vendors who have not completed the UNGM registration process with the UN Secretariat before the closing date of the REOI are not considered eligible to participate in solicitations of the UN Secretariat. We strongly recommend all companies to register at least at Level 1 under the UN Secretariat prior to participating in any solicitations.

IMPORTANT NOTICE: Any false, incomplete or defective vendor registration may result in the rejection of the application or cancellation of an already existing registration.

2) EOI Process

Vendors interested in participating in the planned solicitation process should forward their expression of interest (EOI) to UNOG (UNOG) by the closing date set forth in this EOI. Due to the high volume of communications

UNOG is not in a position to issue confirmation of receipt of EOIs.

Please note that no further details of the planned solicitation can be made available to the vendors prior to issuance of the solicitation documents.

This EOI is issued subject to the conditions contained in the EOI introductory page on the UNPD Website indicated above.